

## **Rivercrest School District**

Position: Network Technician

Reports To: Technology Coordinator - Email resume to rivercrestsd@smccolts.com.

Contract Length: 12 month academic calendar

Salary: Per District Salary Schedule

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### ***The primary duties of Network Technician include:***

- Install, configure, and maintain the district's data network following industry and district standards. Continually analyze network architecture to improve responsiveness, security, and uptime to meet the changing demands of an educational environment.
- Maintain the district's Active Directory.
- Maintain and configure servers, HP and Cisco network switching equipment, and HP and Aruba wireless access points.
- Maintain a record of IP addresses assigned by the Arkansas Department of Information Systems and used by district networked devices.
- Install and configure other networked devices (printers, security cameras, etc.) on the district's data network.
- Work with vendor to maintain district's VoIP system.
- Document network procedures and processes to ensure continuity of operations.
- Maintain the district's Continuity of Operations Plan within guidelines specified by the Arkansas Department of Education to meet annual audit requirements.
- Verify successful operation of file server backups on a daily basis.
- Install and maintain a wide variety of educational technology equipment including PCs, laptops, mobile labs. Chromebooks, SMART Boards, projectors, document cameras, printers, and tablets.
- Work with a variety of organizations, departments, and vendors to fulfill job responsibilities and to assist on special projects.
- Assist the Computer Technician as needed with trouble tickets submitted by district personnel.
- Assist with other technical support duties, including physical duties, as needed.

### ***The following skills are required for this position:***

- At the minimum - a technical area degree from an accredited two-year college
- HP ProCurve Accredited Systems Integrator (ProCurve ASI) or HP ProCurve Accredited Systems Engineer (ProCurve ASE) certification is preferred.
- Working knowledge of HP and Cisco switches, virtualization, as well as HP and Aruba managed access points is preferred.
- Experience with Active Directory and SCCM is preferred.

### ***Desired personal qualities include:***

- A willingness to work cooperatively with all district staff on computer or electrical-related problem solving.
- The ability to work in the K12 education environment, including appropriate dress, demeanor, and patience.

*The position requires the individual to clear all background checks and the Child Maltreatment Registry.*